

MINUTES OF COUNCIL MEETING

The City Council of the City of Brazos Country, Austin County, Texas, convened in regular session Monday, September 16, 2019, 7:00 PM, at River Ridge Golf Club Pavilion, 3133 Brazos Oak Ln, Sealy, Texas.

1-2. Call to Order - Invocation and Pledge of Allegiance - Mayor Albert Sykes called the meeting to order at 7:03 PM and opened with the Pledge of Allegiance to the United States flag. Joe McSloy offered an invocation.

3. Roll Call and Certification of a Quorum Council members present were:

Albert Sykes, Mayor

Joe Mc Sloy, Mayor Pro Tem

Neil Howard, Alderman

David Schultz, Alderman

Steve Dorenbach, Alderman

Sharon Smith, Alderwoman

Mayor Sykes certified there was a quorum.

Mayor Sykes requested Item #11 of the agenda be moved forward to recognize guests present to accept annual donations. Council agreed.

11. Presentation of Fiscal Year End donations - Mayor Sykes presented Sheriff Jack Brandes with a donation for the Sheriff's Office. Sheriff Brandes gave a brief description of the ways their donations were used.

Mayor Sykes then presented Fire Fighter Steven Silver with a donation for the San Felipe/Frydek Fire Department and the Austin County EMS.

A check will be mailed to Gordon Memorial Library as well.

4. Public Hearing for the City of Brazos Country Fiscal Year 2019-20 Budgets - Mayor Sykes opened the Public Hearing at 7:13 pm. Discussion was held concerning funds allotted within the General and the Water Fund Budgets.

5. Public Hearing for the Adoption of Proposed Tax Rate of \$0.08672 valuation - There were no comments.

6. Adjourn Public Hearing - Mayor Sykes adjourned the Public Hearing at 8:02 pm.

7. Open September 2019 Meeting of the Brazos Country City Council - Mayor Sykes opened the city council meeting at 8:03 pm.

8. Consideration and Action to Adopt Fiscal Year 2019-20 Budgets - Joe McSloy made a motion to accept and adopt the 2019-20 Budget for the General Fund in the amount of \$341,310. Sharon Smith seconded. All those in favor were Aldermen Dorenbach, Schultz, Smith, McSloy and Howard. There were none opposed. Neil Howard made a motion to accept and adopt the 2019-20 Budget for the Water Fund in the amount of \$156,300. Joe McSloy seconded. All those in favor were Aldermen Dorenbach, Schultz, Smith, McSloy and Howard. There were none opposed.

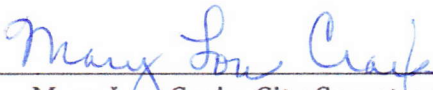
9. Consideration and Action on Ordinance 2019-05, an ordinance setting the FY 2019-29 tax levy - Sharon Smith made a motion to accept and approve the 2019-05 Ordinance setting the 2019-20 tax levy at 8.267% with the correction of a typographical error. Steve Dorenbach seconded the motion and those in favor were: Aldermen Dorenbach, Schultz, Smith, McSloy and Howard. There were none opposed.

10. Public Comments - None.

11. This agenda item was moved to the beginning of the meeting

12. **Consent Agenda – consideration and action as appropriate** – Joe McSloy made a motion to accept the minutes of the August meeting, the General Fund financials and the Water Fund financials as presented. Neil Howard seconded and motion carried.
13. **Old Business**
- a. **Road Maintenance** – Council discussed the result of the work done on Pecan Ridge and Sodolak Lane by the All Texas Asphalt company. Mayor Sykes noted there was a “washboard effect” noticeable on Sodolak Lane and asked other council members to check this out.
 - b. **Culverts and drainage** – Joe reported that the work on the Hidden Creek ditches was started by Blue Sky Right of Way September 11th and was 99% complete as of September 16th. He provided pictures of the work. Joe also made a motion that Blue Sky be paid an additional \$1,500 for extra work done on the project. Sharon Smith seconded and the motion passed.
 - c. **Water department** – No report.
14. **New Business**
- a. **Review contract for Constable patrol** - After discussion, David Schultz made a motion to increase hourly rate for Constable James Clark to \$35 effective October 1, 2019 necessitating the renewal of the contract with Constable Clark and the City. Joe McSloy seconded the motion and it passed. David Schultz then made a motion that public safety patrols be increased to 12 hours per week. Neil Howard seconded and the motion passed.
 - b. **City Checking and Savings Accounts** – City Secretary Mary Lou Craig reported that she and Mayor Sykes had visited Citizens State Bank and established online banking services including online payments, ACH withdrawals for water customers when requested and the possibility of acquiring debit cards for both city accounts. Mary Lou reviewed the city form needing two council signatures before paying invoices online. Mayor Sykes suggested investing some of the city money in a CD. David Schultz volunteered to investigate other possibilities for the investment and report back to council in October. Mayor Sykes reminded all that the investment must be insured.
 - c. **Review dates for November and December meetings** - Council noted dates for the city meetings for the remainder of 2019 and agreed that the schedule of the third Thursday should be maintained. These meetings will be October 17th, November 21st and December 19th. Joe McSloy reported that he would miss the October meeting and Sharon Smith said she might also miss.
 - d. **Fund Transfers** – Mayor Sykes explained the line item transfers necessary within the General Fund and Water Fund Budgets. The list of transfers is included with these minutes. David Schultz made a motion to accept the transfers within the General Fund as read by Mayor Sykes. Joe McSloy seconded and motion passed. David Schultz then made a motion to accept the transfers within the Water Fund as read by Mayor Sykes and Steve Dorenbach seconded. Motion passed.
15. **Public Comments** – None.
16. **Comments – Mayor/Council/City Secretary** - Neil Howard noted that feral hogs had been seen again in the neighborhood. City Secretary Mary Lou Craig reported that the Ordinance outlining the Records Retention policy for the city had been approved and accepted by the Texas State Library and Archives Commission. She also asked council if they wanted a report as soon as the 2016-17 audit was complete or if they would prefer to wait and hear the report on the two audited years at the same time. Council replied to wait.

17. **Adjourn** – Meeting was adjourned at 9:09 pm.



Mary Lou Craig, City Secretary

10-17-2019
Date

General Fund Transfers:

Total transferred from the line 5640 Drainage Improvements	\$41,392.50
5112 Austin County Appraisal District/Admin	469.00
5120 Accounting/Audit	8,350.00
5205 Contract Labor – Linda Williams	
5206 Contract Labor – Mary Lou Craig	1,200.00
5210 Elections	3,148.70
5320 Telephone	388.12
5325 Electricity (Street Light)	74.85
5326 Electrical Repair	70.46
5340 Office Supplies	132.40
5350 Office Equipment	1,179.96
5520 Training and Education	618.00
5530 Travel	429.47
5580 Engineering Services	9,500.00
5610 Road Maintenance	4,800.00
5620 Road Signs	195.98
5630 Land Improvement	9,000.00
5650 Mosquito Control	1,665.00
5802 Public Relations	170.56

Water Fund Transfers:

Total transferred from the line 8710 Contingency Fund	\$3,828.84
8111 Sampling and Testing	209.84
8205 Contract Labor	600.00
8590 Operation Fees	449.00
8810 Maintenance	1,000.00
8625 New Customer Meters	1,220.00
8630 Water System Purchase	350.00