

## MINUTES OF COUNCIL MEETING

The City Council of the City of Brazos Country, Austin County, Texas, convened in regular session Thursday, August 19, 2021, 7:00 PM, via Zoom.

**1-2. Call to Order - Pledge of Allegiance and Invocation** - Mayor Albert Sykes called the meeting to order at 7:04 PM and led us in the Pledge of Allegiance to the United States flag. Mary Lou Craig offered the invocation.

**3. Roll Call and Certification of a Quorum** Council members present were:

Albert Sykes, Mayor  
Sharon Smith, Alderwoman  
Bob Ray, Mayor Pro Tem  
Neil Howard, Alderman  
Richard Cheek, Alderman

Joe McSloy was absent.

Mayor Sykes certified there was a quorum.

Also in attendance were Curtis Craig, CPA and City Secretary Mary Lou Craig.

**4. Public Comments** – None.

**5. Old Business**

**a. 2019-20 Audit – Consideration and action as appropriate**

Mayor Sykes introduced Curtis Craig to council who had prepared the draft of our 2019-20 audit to council earlier in the week. Mr. Craig summarized the report and explained major points in it. He answered questions by various council members and recommended that council adopt a formal Capital Asset Policy. He offered to send us a template we could use in forming one for the city. Sharon Smith made a motion to approve the 2019-2020 audit as presented. Neil Howard seconded and the motion carried.

**b. Roads – Update; consideration and action as appropriate**

Neil Howard reported that we still were in need of some gravel from the Webber contractors for minor road repairs.

**c. Culverts & drainage – Update; consideration and action as appropriate**

Bob Ray reported that the county had sent men and equipment to facilitate improved drainage behind the Farley property and alongside the Robinetts. He noted that we still have areas in need of work and encouraged Mayor Sykes to contact Chip Reed concerning the county's help.

**d. Water department – Update; consideration and action as appropriate**

Bob Ray reported that the generator was connected and operational. Total Energy Systems plans to return tomorrow (Friday, August 20<sup>th</sup>) to program the transfer switch. Bob pointed out that we still need a contract for the service of the generator.

**e. Funds transfer – from General to Water – gift or loan – Consideration and action as appropriate**

Council discussed the points to consider in deciding if the \$50,000 would be considered a gift from the General Fund to the Water Fund or a loan which would be repaid over time. Bob Ray made a motion that the transfer be considered a loan. There was no second so the motion died. Neil Howard made a motion that the \$50,000 transfer be considered a gift to the Water Fund. Sharon Smith seconded and motion carried with one no vote.

**f. Budget review – Discussion**

After a short discussion about selected line items Bob Ray made a motion to accept the Proposed 2021-2022 General Fund and Water Fund Budgets. Neil Howard seconded and the motion passed.

**6. New Business**

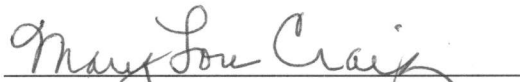
**Property tax rate – proposal – Consideration and action as appropriate**

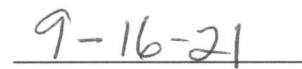
After a short discussion Sharon Smith made a motion that the Proposed Property Tax Rate for 2021 be 8.628%. Richard Cheek seconded and motion carried with all voting in the affirmative.

**7. Consent Agenda – consideration and action as appropriate** –Neil Howard made a motion that the consent agenda be approved. Sharon Smith seconded and the motion carried.

**8. Comments – Mayor/Council/City Secretary**– City Secretary Mary Lou Craig reported that Dr. Swiger, an entomologist with the Austin County Extension Agency, was to have presented information to council about mosquito control. Her presentation was postponed due to the availability of the audit information.

**9. Adjourn** – Sharon Smith made a motion to adjourn. It was seconded by Richard Cheek. Motion carried and meeting was adjourned at 8:50 pm.

  
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Mary Lou Craig, City Secretary

  
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Date